Application form for Associate Project Manager (AssocPM)

Personal Particulars

|  |  |  |  |
| --- | --- | --- | --- |
| Surname: | Given Name: | Date of Birth: | **Please paste a recent photograph of yourself here** |
| NRIC/Passport No.: |
| Nationality: | Telephone No.: | Mobile No.: |
| Residence Address: | Personal Email: |

**Employment**

|  |  |
| --- | --- |
| Name of Present Employer: | Office Telephone: |
| Business Type: [ ]  Developer [ ]  Consultant [ ]  Builder ☐ Institution ☐ Contractor☐ Others: (please state): | Practice Type:[ ]  Architect [ ]  Engineer (C&S)[ ]  Engineer (M&E) [ ]  Planner[ ]  Project Manager [ ]  Quantity Surveyor☐ Others: (please state): |
| Business Email: |
| Business Address: | Current Job Title: |
| Date of Appointment: |

|  |
| --- |
| Preferred Mailing Address:[ ]  Residence Address [ ]  Business Address |

**Academic Qualifications (Diploma/Degree)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title of Qualification | Name of Awarding Institution | Year of Award | Duration of Program | Mode of Program |
|  |  |  |  | [ ]  Full Time [ ]  Part Time |
|  |  |  |  | [ ]  Full Time [ ]  Part Time |

**Professional Affiliations (if any)**

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| --- | --- | --- | --- |
| Name of Professional Body | Type of Membership | Grade of Membership | Period of Affiliation |
|  |  |  |  |
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**Proposer and Seconder**

* Please provide names and contact details who can validate your experience
* Must be Certified Project Manager (CPM) or Professional Project Manager (PPM) or Professional Project Director (PPD)

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| --- | --- | --- |
| Name of Proposer: | Grade:[ ]  Certified Project Manager (CPM[ ]  Professional Project Manager (PPM)[ ]  Professional Project Director (PPD) | Accreditation No.: |
| Organization: | Phone: | Email: |
| Relationship: |
| Signature: | Date: |

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| Name of Seconder: | Grade:[ ]  Certified Project Manager (CPM)[ ]  Professional Project Manager (PPM)[ ]  Professional Project Director (PPD) | Accreditation No.: |
| Organization: | Phone: | Email: |
| Relationship: |
| Signature: | Date: |

**Eligibility Requirements**

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| --- | --- |
| How many years of industry experience do you have? (applicant should have a minimum of 1 years for degree and 2 years for diploma) |  |
| How many years of local industry experience do you have? (applicant should have a minimum of 1 year for degree and 2 years for diploma) |  |
| Area of industry experience | [ ]  Client  | [ ]  Developer | [ ]  Consultant | [ ]  Contractor | [ ]  Sub-contractor |
| Others:  |
| Field of experience  | ☐ Civil & Structural (C&S)☐ Architecture (Arch) ☐ Mechanical & Electrical (M&E) ☐ Engineering Systems & Design (ESD)  | ☐ Quantity Survey (QS)☐ Project Management (PM)  |
| ☐ Others: |
| Area of specific project management experience | [ ]  Developer [ ]  Consultant (PMC/C&S /Arch/ M&E/ ESD/ QS)[ ]  Contractor (General/Specialist) |
| Project size during specific project management experienceApplicant should have experience in managing any of the following: * At least 1 project >$5 million or 2 projects >$3 million in last 1 year
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Project Size Requirement (involved as Associate Project Manager):

* At least 1 project >$5 million or 2 projects >$3 million in last 1 year

**Project Factsheet**

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| --- |
| Name & Description of Project: |
| Start date of your involvement: | End date of your involvement: | Total duration of involvement (In Months): | Completion Date: |
| Location of Project: | Gross Floor Area: | Contract Cost (S$): |
| Employer’s Name: |
| Client’s Name: |
| Business Type: [ ]  Development [ ]  Consultancy [ ]  Construction [ ]  Institution[ ]  Others: (please state) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Role of Applicant (Job designation) in each of the following functions (The applicant should indicate whether he is the Project Manager, Assist. Project Manager, or Project Architect or Quantity Surveyor etc.) |
| Role: | Capacity: [ ]  Lead [ ]  Deputy [ ]  Assistant [ ]  Part of a team |

**Consent & Declaration**

By providing your personal particulars in the form, you are allowing SPM to use the data to communicate with you and for all SPM related activities.

I hereby certify that information furnished hereinabove and, in the Form are true and accurate to the best of my knowledge. There should be no false claim or misleading information.

|  |  |
| --- | --- |
| Signature of Applicant: | Date: |

**Instructions**

Please submit the following:

1. Completed Application Form
2. Education Qualifications
3. Resume
4. Professional Affiliations (if any)

**Fees**

Application fee $200.00

Reassessment fee $100.00

Annual Renewal fee $100.00

**Payment Methods:**

1. Please make your crossed cheque payable to “Society of Project Managers”. Kindly indicate your name and contact at the back of the cheque and mail it to Macpherson Road Post Office, PO BOX 1083 S(913412)
2. Internet Banking Transfer to DBS Current Account 001-054-0840. Kindly indicate your full name as reference and send us a copy of the transaction details together to apm@spm.sg

**Mailing Address**

Society of Project Managers

Macpherson Road P.O. Box 1083

Singapore 913412

**Enquiries**

For enquiries, please contact at (65) 6748 8306 or email apm@spm.sg